

# Ooma Office




## Take Your Business to the Next Level




Why settle for plain old telephone service when you can switch to the leading cloud-based phone service that helps you run your business from anywhere, manage it more efficiently and serve your customers better? Ooma Office has over 50 features designed to help today's small to midsize businesses get ahead.



### Ooma Office Essentials













Ooma Office Essentials includes more than 50 business phone features. In addition to capabilities like Call Forwarding, Do Not Disturb, Caller ID, Speed Dial and Voicemail, the Essentials plan also gives you:

-  **Virtual Receptionist**  
Automate how you manage incoming calls. Easily set up multiple menus so you never miss a business opportunity.
-  **Mobile App**  
Differentiate between business and personal calls. When your mobile phone rings, you'll see when it's an Ooma Office call so you can answer in your business voice.
-  **One Free Toll-free Number**  
Give your company a nationwide presence with a toll-free number. It comes with 500 minutes of inbound calls each month. Enjoy unlimited calling in the United States, Canada, Mexico and Puerto Rico. Low international rates available.

-  **Ring Groups**  
Create groups, like customer support or accounting, so calls will ring either simultaneously or in order until someone answers the call.
-  **Music on Hold**  
Keep callers from sitting in silence when they're waiting for assistance. Personalize messages with operating hours, location details, or upload songs.
-  **Virtual Fax**  
Send and receive faxes from anywhere using digital technology—no need for a traditional fax machine.

### Ooma Office Pro

Ooma Office Pro is our most popular plan for good reason. Another \$5 per user, per month gives you all the features of Ooma Office Essentials, plus:

-  **Desktop App**  
Use the softphone to manage calls directly from your computer.
-  **Videoconferencing**  
Host videoconferences with simultaneous screen sharing and chat for up to 25 participants.
-  **Call Recording**  
On demand and always-on recording enables you to easily archive and retrieve phone conversations.
-  **Enhanced Call Blocking**  
Automatically block more than two million robocallers.
-  **Voicemail Transcription**  
Easily review voicemails converted to text that are sent to your email.
-  **Call Analytics**  
Track call volume data for insights on staffing needs and team productivity.
-  **Caller Info Match**  
Retrieve contact info from CRM systems, social media and search engines to get caller details before answering or placing calls.
-  **Dynamic Caller ID**  
Create different caller IDs when making calls for more than one department or business.
-  **Expanded Extension Monitoring**  
See the status of up to 60 user extensions to easily view who is available.
-  **Expanded Call Park**  
Empower staff to retrieve parked calls to quickly serve waiting customers.
-  **Audio Conference Call Participants**  
Talk with up to 25 people in a voice conference call.
-  **Advanced Ring Groups**  
Determine how long calls should ring and next steps if no one answers.



# Ooma Office Pro Plus

Ooma Office Pro Plus delivers the best value since it provides every feature in the Ooma Office Essentials and Ooma Office Pro plans, plus these advanced capabilities:

- Call Queuing**  
Automatically place calls on hold and route to next available employee to create a simple call center.
- Find Me, Follow Me**  
Receive calls on multiple devices that ring at once or in sequence.
- CRM Integration**  
Link and use phone system while working in popular CRM systems.
- Expanded Videoconferencing**  
Host videoconferences with simultaneous screen sharing and chat for up to 100 participants.
- Hot Desking**  
Transform unassigned phones into your business phone for the day.
- Shift-to-Text**  
Empower mobile callers to quickly serve themselves by shifting to text-based communications using a simple keypad press.



## Pick a plan that's best for your business.

It's easy to upgrade as your company grows.

Winner	Ooma Office Essentials	Most Popular	Best Value
	<b>Ooma Office Essentials</b>	<b>Ooma Office Pro</b>	<b>Ooma Office Pro Plus</b>
<b>Price Per User, Per Month</b>	\$19.95*	\$24.95*	\$29.95*
50+ Standard Features	●	●	●
Virtual Receptionist	●	●	●
Ring Groups	●	●	●
Music On Hold	●	●	●
One Toll-free Number	●	●	●
Digital Fax	●	●	●
Mobile App	●	●	●
Email Audio Attachments	●	●	●
Desktop App		●	●
Videoconferencing		●	●
Call Recording		●	●
Enhanced Call Blocking		●	●
Voicemail Transcriptions		●	●
Caller Info Match		●	●
Dynamic Caller ID		●	●
Google and Office 365 Integrations		●	●
Call Analytics		●	●
Call Queuing		●	●
Text Messaging		●	●
Scheduled Messages		●	●
Messaging Templates		●	●
Contact Us Website Widget		●	●
CRM Integration			●
Hot Desking			●
Find Me, Follow Me			●
Ooma Meetings Recording			●
Online Bookings			●
One-to-Many Messaging			●
Team Chat with Presence			●
Shift-to-Text			●
Auto Dialer			●
Online Whiteboarding			●

● Included

\*Applicable taxes and fees are not included.

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### Full Stack Marketing

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